

# JAMES MADISON STEAM ACADEMY



## Parent Handbook 2023-2024

### SCHOOL HOURS

Monday FIRST BELL 8:35 A.M.

TARDY BELL: 8:40 A.M.

Tuesday - Friday FIRST BELL: 7:35 A.M.

TARDY BELL: 7:40 A.M.

Monday - Friday DISMISSAL: 2:50 P.M.

Dear James Madison STEAM Academy Parents and Guardians,

We hope you and your family had a safe and healthy summer, and your children are eager for the school year to begin!

As we begin the 2023/24 school year in our spectacular new building, we'd like to emphasize that while the building and name have changed, we remain a community of incredibly intelligent scholars, outstanding teachers, and supportive families. Continuing along the path which led us to receive the Governor's Bright Spot Award, we will not waver from our mission that our scholars engage in opportunities to choose their post secondary college or career path and become successful, upstanding members of society. To this end, it is essential that you, as parents and guardians, hold your child(ren) accountable for their behaviors and academics when they are home. We expect scholars to complete their homework, especially reading and math, every day.

While on our JMSA campus, your scholar will be enveloped in a culture and climate where everyone feels safe and able to learn. Our core values are:

- We believe everyone on our campus of learning is equal and important.
- We believe that diversity is a strength that we value and celebrate.
- We work to put our scholars first, academically and emotionally; we always do what is best for them.
- We build positive and respectful relationships with all in our community: scholars, families, and other stakeholders.
- We commit to being a school where scholars become lifelong learners who are college and career ready.
- We commit to making a difference through innovation, continuous improvement, and retaining quality staff

It is our expectation that scholars come to school ready to learn and grow, as well as demonstrate respectful and safe behavior at all times, but we cannot do this alone. Your involvement is vital for JMSA scholars to continue achieving outstanding academic and social success. Consistency is key; our teachers and staff provide a consistent message of high academic expectations and exceptional peer relationships. Partnering with families, we expect and appreciate the same consistency at home.

As always, if you have any questions or concerns, please contact us at 970-348-1700. We love to hear from and visit with you.

Sincerely,

Cathay Nelson, Principal

Cameron Shinn, Assistant Principal

Kelly Atkinson, Dean of Students

# James Madison STEAM Academy

## Parent Handbook 2023-24

<b>Greeting</b>	Letter from Administration	Page 1
<b>Table of Contents</b>	Title of each section and the page numbers of each item	Page 2-3
<b><u>Section 1</u> Welcome to Our School</b>	JMSA Mission/Vision/Core Beliefs:	Page 4-5
	JMSA Values	Page 5
	Staff Directory	Page 6
	JMSA Parent Engagement Opportunities	Page 7
<b><u>Section 2</u> Madison Procedures</b>	Inclement Weather Procedures	Page 8
	On School Grounds	Page 9
	Parking Lot and Scholar Drop-Off	Page 10
	Student Check-Out School Safety	Page 11
<b><u>Section 3</u> Madison Expectations</b>	Use of School and Cell Phones	Page 12
	Home / School Communication	Page 13-14
	Technology Standards	Page 15-17
	Dress Code and School Uniforms	Page 18-19
	Student Calendar	Page 20-21
	Homework Expectations	Page 22-23

<b><u>Section 4</u> Attendance, Safety, and Student's Social Emotional Learning</b>	Attendance Policy and Expectations	Page 24-25
	Positive Behavior Intervention Support	Page 26-27
	New Social Emotional Curriculum	
	Anti-Bullying Curriculum	
	Discipline Process at JMSA	Page 28
	Items Not Allowed at School	Page 29
	Recess and Playground Expectations	Page 30
<b><u>Section 5</u> District Information and Policies</b>	Expectations for Riding the Bus	Page 31-32
	Lunchroom Information	Page 33
	Student Use of Technology	Page 34
	Student Email	Page 35
	Exclusions from School	Page 36
	Immunizations	Page 37



# Section 1: Welcome to Our School

## **James Madison STEAM Academy**

<b>Our Mission:</b> Our mission is to inspire our 21st Century Learners to pursue their unlimited potential and fulfill their dreams.	<b>Our Vision:</b> Madison engages, empowers and inspires our scholars to succeed and be prepared for College and Career.
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### **Our Core Beliefs**

<b>Perseverance</b>	We will give our best, celebrate our successes and where we fall short in order to recognize the process: if we aren't struggling, we aren't learning. We do this because we believe in each other.	We believe in ourselves and what we can achieve. If we aren't struggling, we aren't learning. When life gets hard, we will work harder. We will celebrate mistakes as an opportunity to learn.
<b>Relationships</b>	We are professionals who treat each other with kindness and respect. We recognize successes and celebrate where we have failed in order to learn more each day.	We treat everyone with kindness and respect. We create a classroom community that supports and encourages each other. How we treat each other matters.
<b>Integrity</b>	We understand that life will give us hard choices, and we have a choice to do the right thing because it is important to serve as models to kids and adults.	We must do the right thing when people are watching or not. How we treat others with respect is the foundation for our relationships.
<b>Diversity</b>	We embrace the individual uniqueness of	We all have a right to

	our school community as this diversity enriches the educational experience for all.	feel safe and included at school. We show respect to others and celebrate our differences.
<b>Empathy</b>	We don't judge others by "how we were raised" and we don't impose our value systems on others. Instead, we listen to understand and learn.	We acknowledge what others have gone through, and we ask how we can help. We listen to understand and find common ground.

### **James Madison STEAM Academy Values:**

- We believe everyone on our campus of learning is equal and important.
- We believe that diversity is a strength that we value and celebrate.
- We work to put our students first, academically and emotionally; we always do what is best for them.
- We build positive and respectful relationships with all in our community: students, families, and other stakeholders.
- We commit to being a school where students become lifelong learners who are college and career ready.
- We commit to making a difference through innovation, continuous improvement, and retaining quality staff.

## 2023-2024 Staff Directory

Department:	Position	Staff Name	Ext.	RM
<b>Admin</b>	Principal	Cathy Nelson	1709	A108
	Asst. Principal	Cam Shinn	1710	A110
	Dean	Kelly Atkinson		A112
<b>Office</b>	Office Manager / Classified	Stefanie Garcia	1701	A109
	Attendance Secretary / Classified	Edith Benavidez	1700	A107
	Office Secretary / Classified	Lixsy Loma Garcia		A107
	Family Advocate / Classified	Monique Carrillo		A107
<b>Health Office</b>	School Nurse	TBD	1726	A111
	Health Clerk / Classified	Jessica Garcia	1726	A111
<b>Custodial</b>	Bldg Manager	Pat Rodriguez	1728	A142
	Night Custodian	TBD	1728	A142
	Night Custodian	Joe Morado	1728	A142
	Night Custodian	Polly Huitt Price	1728	A142
	Night Custodian	Lydia Rico	1728	A142
<b>Mental Health</b>	Counselor	Erin Redd	1764	B102
	Counselor	Jessica Zeff		B104
	Social Worker (Full time)	Laura Reid	1765	B108
	NRBH Counselor	Gabe Goodman	1782	B103
	School Psychologist	Samantha Farese	1782	B106
<b>Preschool</b>	Teacher	Lori Ann Goodman		C120 or 122
	Teacher	Jennifer Hykes		C120 or 122
	Assistant / Classified	Delia Jimenez Chavez		C120 or 122
	Assistant / Classified	Maricela Guzman		C120 or 122
	Assistant / Classified	Arylena Flores		C120 or 122
<b>Kinder</b>	Teacher	Audrey Rodriguez	1754	C117
	Teacher	Ben Yeargan	1752	C118
	Teacher	Jennifer Curtis	1753	C119

<b>1st Grade</b>	Teacher	Sarai Amaya Garcia	1790	C111
	Teacher	Amber Jiron	1742	C113
	Teacher	Christina France	1741	C115
<b>2nd Grade</b>	Teacher	Nicholas Valdivia	1745	C106
	Teacher	Sandra Labate	1743	C107
	Teacher	Kaila Smith		C109
	Teacher	Riley Davis		C110
<b>3rd Grade</b>	Teacher	Walker Council	1796	B124
	Teacher	Bri Svendsen	1795	B126
	Teacher	Rachel Shelburne	1761	B128
<b>4th Grade</b>	Teacher	Bri Mowry	1750	B130
	Teacher	Olivia Molsen		B132
	Teacher	Jenny Yeager	1760	B133
<b>5th Grade</b>	Teacher	Liz Buchholz	1750	B208
	Teacher	Angie Mueller	1748	B210
	Teacher	Kylie Johnson	1747	B212
<b>6th Grade</b>	Teacher	Nicole Naranjo		B214
	Teacher	Jessica Burtness		B215
	Teacher	Kandle Davis		B216
<b>SPED</b>	SE Teacher	Barb Blandford	1762	B117
	SE Teacher	Arianna Moore	1762	B117
	SE Para / Classified	Guadalupe (Jessica) Vazquez	1762	B117
	SE Para / Classified	Maria Pena	1762	B117
	SLP (speech)	Sarah Parcels	1778	B116
	OT	Erin Coram	1778	B116
	MAB SE Teacher	Amanda Kennedy	1746	B115
	MAB Para / Classified	Bianca Antuna	1746	B115
	MAB Para / Classified	Ashley Benavides	1746	B115
	MAB Para / Classified	Shoshannah Schreiber	1746	B115
	MAB Para / Classified	Madison Wilkinson	1746	B115
<b>Specials</b>	Smart Lab Facilitator	Alyssa Burgess		B118/Learning Commons

	PE	Meagan Reliford	1757	A130/Gym
	Art	Eva Chinn	1759	A120
	Music	Christen Adler	1758	A137/137
<b>Support</b>	Instructional Coach	Tammy Peschel	1766	B107
	CLD	<b>Missy Tarantino</b>	1781	B105
	CLD	Maddie Morris	1770	B105
	Literacy Specialist	Cari Pettyjohn	1769	C112
	GT Coach	Carrie Palmer	1756	
	Interventionist / Certified (PT)	Elaine Folkesson		C104
	Interventionist / Certified	Miranda Soliday		B127
	Title I Asst. / Classified	Denise Guzman Orozco		
	Title I Asst. / Classified	Carla Romero		B134
	Title I Asst. / Classified (P/T)	Emily Oliger		
	Instructional Asst. / Classified	Brenda Lopez Gonzalez		B131

# James Madison STEAM Academy

## Parent Engagement Opportunities for 2023-2024

One of the core beliefs of our school is that we are most successful when our school creates strong partnerships with our families. We would love the opportunity to get to know all of our families on a personal basis, face to face, again. With that in mind, please know that we want you involved. Below is a list of ways to be involved at Madison:

- Motherread/Fatherread Program
- Madison Parent Teacher Organization
- School Accountability Committee
- Madison Parent Leadership Team
- Classroom Volunteer
- Parent-Teacher Conferences: October 9th & October 12th, February 5th & February 8th

### Opportunities and Offerings at Madison

- If you are interested in helping be a Lunch Monitor, please call the school. We will need to set up an appointment to talk about expectations for what supervision looks like during this time.
- If you are interested in helping with Recess Duty, please call the school. Once again, we will need to set up an appointment to talk about expectations for what supervision looks like during this time.
- If you are interested in having lunch with your child, we welcome your visit. Per district policy, we ask that you do not bring sugary drinks (Pepsi, Coke, Mountain Dew, Sprite, and other beverages that have a lot of sugar). We appreciate your understanding and compliance with this district policy.
- We are also proud to host a “Parent Pantry” for our families. Our kitchen makes meals, and there are extras left over. Our kitchen staff will put the food into containers - similar to a restaurant when taking something to go - and place it in a refrigerator. If parents would like to pick up a container to take home for their families, they may. This is a new offering for Madison and our district. As we know more about it, and as food items become available, we will do our best to communicate what we have.

# Section 2: James Madison STEAM Academy

## Procedures

### Inclement Weather Procedures

School Closing for Weather and Emergencies:

The most reliable source for school closings will be the district website:

[www.greeleyschools.org](http://www.greeleyschools.org)

You may also find closure information at the following radio stations:

- Radio stations: KUAD 99.1FM
- KUNC 91.5 FM
- KATR – 1450 AM
- KYOU—92.5 FM
- KVVS – 1170 AM
- KISF—96.1FM

Other Closings:

If a situation occurs that requires us to keep our students inside the building for their safety, we will implement our lockdown procedures. During a lockdown, no students or staff members may leave the building, and no one will be allowed to enter the building until the lockdown is over. If we have to institute a lockdown, we appreciate your understanding of our need to keep children and staff safe. In the event of a lockdown, you will receive a note with pertinent information.

In the event of a closure of schools, the Superintendent will determine when the school time will be made up.

Students should dress appropriately for Colorado's ever changing weather. In winter months, a warm morning can quickly change into a winter blizzard. Since students are outside before and after school as well as during recess, appropriate dress would include hats, gloves, and winter coats. Snow boots should also be worn for outdoor activities in the winter. If you are in need of any of these items, please let us know in the office and we can help supply you with these items. If your child is well enough to attend school, he/she will be required to participate in recess outside.

Inclement Weather at School:

On extremely cold (15 degrees or below as determined by our school weather station) or wet mornings, we will communicate over our PA system to students. We will gather students in their classrooms as we do each morning. We ask that you do not drop them off too early, and that if you do need to enter the building, and you proceed directly to the office.

Due to the nature of Colorado weather, we may start out the day as an inside day and by lunch it may be warm enough to have students go outside for recess or vice versa. The school office will make the call for inside days which will be when the weather (with or without wind chill) is below 15 degrees or when it is raining. If it is snowing, but not below 15 degrees, students will be sent out to recess. We know that fresh air and exercise are good for students as well as staff and so whenever possible, we want students to have the opportunity to be outside. So, please make sure your students are dressed appropriately for all variations of weather (see Dress Code section).

### **On School Grounds**

Students may not be on the school grounds before 7:30 A.M., and must be picked up by 3:00 P.M. There is no adult supervision before 7:30 A.M., or after 3:00 P.M. If students develop a pattern of arriving too early or not getting picked up on time, a meeting will be set up with school administration and the child's family to create a plan of action to ensure their safety. An after school alternative is always the Boys and Girls Club Monfort Center which adjoins our property. The cost for this after school program is only \$20.00 for the year.

Please help us keep your children safe by following these times for dropping off and picking up your children.



## Parking Lot and Student Drop-off

We will have a new traffic pattern for both drop off and pick up. With anything that is new, we will all be learning together, and the following will help all of us in this process:

- Please be patient. We understand that you all live busy lives, and please know we are doing our best. A little courtesy for other drivers and school staff goes a long way.
- Please drive slowly. Our children are the most precious thing we have, so please exercise extra caution when entering, exiting, and driving anywhere near the school.
- Please park in designated areas. While it may, “Take just a minute,” it can cause a back-up of traffic, or an accident. Please follow the rules and help keep traffic moving and keep everyone safe.

If you have any questions, please call our main office at 970-348-1700.

As construction finishes, there will be changes to drop-off and pick-up. Please continue to exercise patience and caution as we learn together in this process.

## Student Check Out

It is best for your child's education if they arrive on time and stay the entire school day. However, we also understand that some appointments are only available at certain times. When you need to take your child out early, please adhere to the following procedure:

For safety and security reasons, **we will not release a child without the parent, guardian, or designated adult coming into the school and signing out the child.**

- For example, sending an older sibling in to pick up the child, does not work.
- Bring a photo ID each time you enter the building.
- Children must always be signed-out in the office. Once signed out, the student will be summoned from the classroom to meet their family member in the office. It is our job to keep your children safe while they are in our care, we appreciate your understanding of this policy. Additionally, school is in session until 2:50 P.M. each day. It is our goal for bell-to-bell learning to happen each and every day. Removing a child from class early is a disruption to the entire class. If your child must be excused early, you will need to show a doctor's appointment card or proof of a scheduled appointment to the secretary, or talk to a school administrator before your child will be released. Any early dismissal impacts attendance rewards.

## School Safety

Keeping our students safe is our first priority at James Madison STEAM Academy. As a school, we practice procedures for fire drills, tornado drills and a lockdown of our school in the event of an emergency.

In the school building, our doors are locked throughout the day. If you enter school at any time for information or to check your child in or out, you must show ID and be "buzzed" into school and then you **MUST** sign the visitor's log in the office.

For the safety of all, we would appreciate it if you would remain in your vehicle, and utilize our "Hug & Go" lane as much as possible.

## Section 3: Expectations

### Use of School Telephones/Cell Phones

Please be sure that your child knows what their “after-school” arrangements are **before** they leave home in the morning. We try to limit phone usage after school as that is the time of day when the staff needs the phone to return calls, receive calls, etc. Also be sure your child knows the plan for inclement weather. If weather does change during the day, they should know the “back-up” plan ahead of time.

We do not allow children to call to make arrangements to go home with friends or to the Boys and Girls Club. This needs to be planned ahead of time. We sincerely appreciate your help in this matter.

If you need to get an IMPORTANT MESSAGE TO YOUR CHILD, PLEASE CALL OUR OFFICE BY 2:30 P.M. IF YOU WOULD LIKE US TO DELIVER THE MESSAGE BY THE END OF THE DAY.

It is only in cases of emergency that students or teachers are called to the telephone during school hours.

Messages for teachers will be placed in their office mailboxes or can be left on voicemail. Teachers will do their best to return calls within 24 hours.

Personal cell phone usage during school hours is not permitted by students, and phones must be kept in the students’ backpacks or handed in to their teacher for safe keeping. Teachers may grant special permission for usage if deemed necessary; however, teachers may collect a phone if it is being used inappropriately during school hours. Parents will be required to pick-up the phone from the office. The school is not responsible for lost, stolen or damaged phones.

## Home/School Communication

At Madison, we know that communication is important for any partnership to be successful. Our communication with you will come in a variety of forms.

### School Newsletter:

You will receive a monthly school newsletter. In this newsletter, you will find a calendar of events for the month, information from the principal and any news about James Madison STEAM Academy, students, staff and activities. Any questions about a newsletter should be directed to the main school office, phone number: (970) 348-1700. You can also find information about our school on our website: <http://madison.greeleyschools.org>

### Facebook:

We post school information, celebrations, announcements and pictures on our James Madison STEAM Academy Facebook account. I have seen several Facebook accounts for our school, but the official one is <https://www.facebook.com/madisoneaglesgreeley/>

### Wednesday Folders:

In order to ensure the best possible communication between you as parents and our staff, we will send home a folder every week with your child. This folder will contain your child's work as well as relevant information from our school. We ask that you look over your child's folder each Wednesday evening. Homework expectations vary by grade level.

### Automated Phone Calls:

For certain events, such as Parent Teacher Organization (PTO) meetings, Parent Education Meetings, Picture Day, and/or special events, we may send out a school-wide phone message. The automated system usually sends the message to the phone number you listed as “home”. These messages are translated in both English and Spanish.

### Communication with JMSA Teaching Staff:

James Madison STEAM Academy staff members are able and willing to communicate with families through email, ReachWell and through Classroom Dojo. We use ReachWell and Classroom DoJo (DoJo.com) schoolwide. Parents will either get a paper invitation with your student's code or you'll get a text message invite (click on the link). You will be required to download the free app to your phone. You will automatically connect with your child's teacher. You can select the option for which language on the app if you want communication in any language other than English. Please talk to your child's teacher on our Back-to-School Night, or at Parent Conferences in the fall, to arrange for the communication style that best fits your needs.

### Parent Teacher Conferences:

Formal conferences between teachers and parents will be held twice during the school year. You will be notified by your child's teacher to set up conference appointments; once in the fall and once in the spring. An informal conference can be arranged at any time at your request. Please contact your child's teacher.

If you have a question or concern, your first contact should be with your child's teacher. The teacher spends approximately six hours each day with your child and knows them better than any other staff member. If you need "general" school information, please feel free to call our office.


# Below are the Elementary Standards put forth by the International Society for Technology in Education (ISTE)

## EXPLORE THE ISTE STUDENT STANDARDS

### 1.1 Empowered Learner

Students leverage technology to take an active role in choosing, achieving, and demonstrating competency in their learning goals, informed by the learning sciences.

See the Empowered Learner standards in action. [WATCH PLAYLIST](#)

- |       |   |   |
|-------|---|---|
| 1.1.a |  | Students articulate and <u>set personal learning goals</u> , develop strategies leveraging technology to achieve them and reflect on the <u>learning process</u> itself to improve learning outcomes.   |
| 1.1.b |  | Students <u>build networks</u> and <u>customize their learning environments</u> in ways that support the learning process.  |
| 1.1.c |  | Students <u>use technology</u> to seek feedback that informs and improves their practice and to <u>demonstrate their learning</u> in a variety of ways..  |
| 1.1.d |  | Students understand the <u>fundamental concepts</u> of technology operations, demonstrate the ability to choose, use and <u>troubleshoot</u> current technologies and are able to <u>transfer</u> their knowledge to explore <u>emerging technologies</u> . |

### 1.2 Digital Citizen

Students recognize the rights, responsibilities and opportunities of living, learning and working in an interconnected digital world, and they act and model in ways that are safe, legal and ethical.

See the Digital Citizen standards in action. [WATCH PLAYLIST](#)

- |       |   |  |
|-------|---|--|
| 1.2.a |  | Students cultivate and manage their <u>digital identity</u> and reputation and are aware of the <u>permanence</u> of their actions in the digital world.                             |
| 1.2.b |  | Students engage in <u>positive, safe, legal</u> and <u>ethical</u> behavior when using technology, including social interactions <u>online</u> or when using networked devices.      |
| 1.2.c |  | Students demonstrate an understanding of and respect for the rights and obligations of <u>using and sharing</u> intellectual <u>property</u> .                                       |
| 1.2.d |  | Students manage their <u>personal data</u> to maintain <u>digital privacy and security</u> and are aware of <u>data-collection technology</u> used to track their navigation online. |

### 1.3 Knowledge Constructor

Students critically curate a variety of resources using digital tools to construct knowledge, produce creative artifacts and make meaningful learning experiences for themselves and others.





See the Knowledge Constructor standards in action. [WATCH PLAYLIST](#)

- |       |   |   |
|-------|---|---|
| 1.3.a |  | Students plan and employ effective <u>research strategies</u> to locate <u>information and other resources</u> for their intellectual or creative pursuits.   |
| 1.3.b |  | Students evaluate the <u>accuracy, perspective, credibility</u> and <u>relevance</u> of information, media, data or other resources.  |
| 1.3.c |  | Students <u>curate</u> information from digital resources using a <u>variety of tools</u> and methods to create <u>collections of artifacts</u> that demonstrate <u>meaningful connections or conclusions</u> . |
| 1.3.d |  | Students <u>build knowledge</u> by actively <u>exploring</u> real-world issues and problems, developing ideas and theories and pursuing answers and solutions.  |

## 1.4 Innovative Designer

Students use a variety of technologies within a design process to identify and solve problems by creating new, useful or imaginative solutions.





See the Innovative Designer standards in action. [WATCH PLAYLIST](#)

1.4.a		Students know and use a <a href="#">deliberate design process</a> for generating ideas, testing theories, creating <a href="#">innovative artifacts</a> or solving <a href="#">authentic problems</a> .
1.4.b		Students select and use <a href="#">digital tools</a> to plan and manage a design process that considers <a href="#">design constraints</a> and <a href="#">calculated risks</a> .
1.4.c		Students develop, test and refine <a href="#">prototypes</a> as part of a <a href="#">cyclical</a> design process.
1.4.d		Students exhibit a tolerance for <a href="#">ambiguity</a> , <a href="#">perseverance</a> and the capacity to work with <a href="#">open-ended problems</a> .

## 1.5 Computational Thinker

Students develop and employ strategies for understanding and solving problems in ways that leverage the power of technological methods to develop and test solutions.

See the Computational Thinker standards in action. [WATCH PLAYLIST](#)

1.5.a		Students <a href="#">formulate problem</a> definitions suited for <a href="#">technology-assisted</a> methods such as data analysis, <a href="#">abstract models</a> and <a href="#">algorithmic thinking</a> in exploring and finding solutions.
1.5.b		Students <a href="#">collect data</a> or <a href="#">identify</a> relevant data sets, use digital tools to <a href="#">analyze</a> them, and <a href="#">represent</a> data in various ways to facilitate problem-solving and decision-making.
1.5.c		Students break problems into component parts, extract key information, and develop descriptive models to understand complex systems or facilitate problem-solving.
1.5.d		Students understand how <a href="#">automation</a> works and use algorithmic thinking to develop a <a href="#">sequence</a> of steps to create and test <a href="#">automated solutions</a> .

## 1.6 Creative Communicator

Students communicate clearly and express themselves creatively for a variety of purposes using the platforms, tools, styles, formats and digital media appropriate to their goals.


See the Creative Communicator standards in action. [WATCH PLAYLIST](#)

1.6.a		Students choose the appropriate <a href="#">platforms</a> and <a href="#">tools</a> for meeting the desired objectives of their creation or communication.
1.6.b		Students create original works or <a href="#">responsibly repurpose</a> or remix digital resources into new creations.
1.6.c		Students <a href="#">communicate complex ideas</a> clearly and effectively by creating or using a variety of <a href="#">digital objects</a> such as <a href="#">visualizations</a> , <a href="#">models</a> or <a href="#">simulations</a> .
1.6.d		Students publish or present content that <a href="#">customizes</a> the message and medium for their intended audiences.

## 1.7 Global Collaborator

Students use digital tools to broaden their perspectives and enrich their learning by collaborating with others and working effectively in teams locally and globally.

See the Global Collaborator standards in action. [WATCH PLAYLIST](#)

1.7.a		Students use <a href="#">digital tools</a> to connect with learners from a variety of backgrounds and cultures, <a href="#">engaging</a> with them in ways that broaden mutual understanding and learning.
1.7.b		Students use <a href="#">collaborative technologies</a> to work with others, including peers, experts or community members, to <a href="#">examine</a> issues and problems from multiple viewpoints.
1.7.c		Students <a href="#">contribute constructively</a> to project teams, <a href="#">assuming various roles</a> and responsibilities to work effectively toward a common goal.
1.7.d		Students <a href="#">explore local and global issues</a> and use collaborative technologies to work with others to <a href="#">investigate solutions</a> .



## **James Madison STEAM Academy: Changes to Uniform**

As we have moved into a new building and changed from Madison Elementary to James Madison STEAM Academy, one change that was requested was to move away from school uniforms. **Students no longer have to wear the school uniform**, but may choose to wear the uniform if they wish.

While students do not have to wear the uniform, there are district policies they must follow, and they are listed below. Please read the list carefully before shopping for your child.

### **Greely-Evans School District 6**

#### **Non-Negotiable Universal Dress Code Expectations**

##### **Policy JICA - Student Dress Code**

Non-negotiable universal student dress code expectations:

- Any clothing item or accessory that causes a disruption to school safety, personal safety and/or the learning environment may result in discretionary intervention by school administrators.
- Tattoos, clothing or accessories that display drugs, sexual innuendos, inappropriate language, alcohol, tobacco products or gang connotations are not permitted. Tattoos displaying any of these must be covered at all times.
- No hats are permitted inside of the school building during the school day. If “hoodies” are worn, the hood may not be worn inside of the school (religious headwear exceptions).
- Sunglasses or dark glasses, absent a verified medical condition, are not to be worn or displayed inside of the school building.
- Trench coats are not permitted anywhere on school property.
- Soled shoes or sandals must be worn at all times (no “bedroom” slippers or similar footwear).
- No exposed undergarments.
- Inappropriately sheer, tight or low-cut clothing that bares or exposes traditionally private parts of the body including, but not limited to, the stomach, buttocks, back, breasts or cleavage is not permitted.
- No shaved or notched eyebrows (absent a verified medical condition).
- No red or blue belts or shoelaces.
- No team jerseys or belt buckles that display the numbers 13, 31, 14, 41, 18 or 81.
- No solid red or solid blue shirts (other than designated school uniforms).
- No red or blue “Dickies” or “Southpole” brand pants, shorts or shirts.
- No red or blue bandanas or any color bandana that is draped on clothing or hanging out of a pocket.

Other important notes regarding dress code:

- While students do **not** have to wear a uniform, there is still an expectation that students dress and behave as scholars.
- Spaghetti-strap type blouses and tank tops should not be worn at school.
- All shirts must cover the midriff/stomach. Our school is air conditioned and our weather can change at a moment's notice. This type of clothing does not protect your student from the temperature changes.
- In the event a student comes to school dressed inappropriately, parents will be called to bring appropriate clothing. Students will be required to change into appropriate clothing to comply with our school's uniform policy. Habitual infractions of the school's uniform policy may result in disciplinary action by school administrators.

Colorado weather is unpredictable. Students should come to school dressed appropriately for the weather. During the winter, students will be sent outside for recess unless the temperature (with or without wind chill) is below 15 degrees. Please make sure that on cold winter days, your child comes to school with a coat, hat, mittens/gloves and appropriate footwear. Winter boots need to be changed to appropriate shoes while inside.

# 2023-2024 Student Calendar



Updated 3/22/2023

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## 2023-2024 Student Calendar

- = Students are in school
- = Students are NOT in school

**August 14-15, 2023**  
Grades 1-12 Students' first day of school  
8/14: All 9-12th grade, 1st-8th grade A-L  
8/15: 1st-8th grade M-Z

**August 17-18, 2023**  
Preschool and Kindergarten  
Students' first day of school  
8/17: Pre-K/K A-L  
8/18: Pre-K/K M-Z

**September 4, 2023**  
Holiday – District Closed, No school

**September 25, 2023**  
No school for students

**October 9, 2023**  
No school for students

**October 27-30, 2023**  
No school for students

**November 20-24, 2023**  
Thanksgiving Break, No school for students

**December 21, 2023-January 8, 2024**  
Winter Break, No school for students

**January 15, 2024**  
Holiday – District Closed, No school

**February 5, 2024**  
No school for students

**February 19, 2024**  
Holiday – District Closed, No school

**March 11-15, 2024**  
Spring Break, No school

**March 25, 2024**  
No school for students

**April 25-26, 2024**  
No school for students

**May 23, 2024**  
Students' last day of school

**May 23-25, 2024**  
High School Graduation Days

**June-July, 2024**  
Summer Break, No school

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# Calendario Estudiantil 2023-2024



Updated 3/22/2023

## 2023-2024 Calendario Escolar

- = Alumnos Van a la Escuela
- = Alumnos No Van a la Escuela

Julio 2023						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Agosto 2023						
D	L	M	M	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Septiembre 2023						
D	L	M	M	J	V	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Octubre 2023						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Noviembre 2023						
D	L	M	M	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Diciembre 2023						
D	L	M	M	J	V	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Enero 2024						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Febrero 2024						
D	L	M	M	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Marzo 2024						
D	L	M	M	J	V	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Abril 2024						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Mayo 2024						
D	L	M	M	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Junio 2024						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Agosto 14-15, 2023**  
Primer día de clases para alumnos en los grados 1-12  
8/14: Todos alumnos en los grados 9-12;  
8/14: Alumnos de 1ro. a 8vo. grado con apellidos de la A a la L  
8/15: Alumnos de 1ro. a 8vo. grado con apellidos de la M a la Z

**Agosto 17-18, 2023**  
Primer día de Clases para alumnos de preescolar y kinder  
8/17: Alumnos con apellidos de la A a la L  
8/18: Alumnos con apellidos de la M a la Z

**Septiembre 4, 2023**  
Día Laboral - No Hay Escuela

**Septiembre 25, 2023**  
No Hay Escuela para Alumnos

**Octubre 9, 2023**  
No Hay Escuela para Alumnos

**Octubre 27-30, 2023**  
No Hay Escuela para Alumnos

**Noviembre 20-24, 2023**  
Descanso de Acción de Gracias,  
No Hay Escuela para Alumnos

**Diciembre 21, 2023-Enero 8, 2024**  
Descanso de Invierno,  
No Hay Escuela para Alumnos

**Enero 15, 2024**  
Día de Martin Luther King, No Hay Escuela

**Febrero 5, 2024**  
No Hay Escuela para Alumnos

**Febrero 19, 2024**  
Día de los Presidentes, No Hay Escuela

**Marzo 11-15, 2024**  
Descanso de Primavera,  
No Hay Escuela para Alumnos

**Marzo 25, 2024**  
No Hay Escuela para Alumnos

**Abril 25-26, 2024**  
No Hay Escuela para Alumnos

**Mayo 23, 2024**  
Último Día Escolar para Alumnos

**Mayo 23-25, 2024**  
Día de Graduación de Preparatoria

**Junio-Julio, 2024**  
Descanso de Verano,  
No Hay Escuela para Alumnos

# Homework Expectations

Homework has many benefits:

- To communicate with parents about the curriculum taught in the classroom.
- To practice skills taught.
- To teach students how to manage time in the classroom and at home.
- To foster responsibility and organization.
- To build independent study skills.
- To help students make the connection that learning takes place anywhere.

## Parent Role:

Parents should assume the role of facilitator. As students advance from grade to grade, the parent should allow for more independence in the completion of homework. Parents or siblings should never complete homework for the student because it does not allow for the student to learn. If the homework assignment is too difficult for your child to complete mostly on their own, please have a conversation with your child's classroom teacher. Also, writing a note as to what was difficult, what the questions were, or where the sticking point was, is helpful for the teacher. It is very helpful to provide a consistent time and quiet place for your child to complete homework, making sure they have all of the supplies needed. Also, and this is very important, homework time should not be a time of tears and frustration. If homework becomes this, please call the school and speak with your child's teacher.

## Grade Level Student Expectations:

Kindergarten students at James Madison Madison STEAM Academy are not assigned graded homework. Reinforcement activities for reading and math will be sent home on Mondays for the week. Parents are asked to read to or with their child each evening for 15 minutes. This could include bed-time stories, student take-home reading booklets, or 15 minutes of fun reading. Students should be exposed to as much new vocabulary as possible during the day and during evening reading. In addition parents are asked to work with their child on a literacy activity and a math activity each day for about 5 minutes.

### First Grade:

A total of 30 minutes of homework nightly, Monday through Thursday:

- 20 minutes of Reading. Parents must sign the Reading Log each night.
- 10 minutes of Math homework each night.

### Second Grade:

A total of 30 minutes of homework nightly, Monday through Thursday:

- 20 minutes for Reading each night.

- 10 minutes for Math, Math Facts, and/or Spelling each night.

#### Third Grade:

A total of 30 minutes of homework nightly, Monday through Thursday:

- 20 minutes of nightly Literacy practice (to include reading, and writing activities).
- 10 minutes of Math practice (including math facts practice and homework completion).

#### Fourth Grade:

A total of 30 minutes of homework nightly, Monday through Thursday:

- 20 minutes of Reading, and completion of reading log 5 nights a week, signed by the parent.
- 10 to 15 minutes of either Math or Spelling practice 4 nights each week, Monday – Thursday.

#### Fifth Grade:

Fifth grade students at Madison Elementary will receive nightly homework to reinforce skills learned during the school day. Nightly assignments may include:

- 15 minutes of nightly reading
- 15 minutes of nightly math practice
- Finish homework not completed in class

#### Sixth Grade:

Fifth grade students at Madison Elementary will receive nightly homework to reinforce skills learned during the school day. Nightly assignments may include:

- 15 minutes of nightly reading
- 15 minutes of nightly math practice
- Finish homework not completed in class

## Section 4: Attendance, Safety, & Social Emotional Learning

### Attendance Policy and Expectations

**Absences: if your child will be absent, please call the school office before 9:00 A.M. The school phone number is (970) 348 – 1700.**

#### DAILY ATTENDANCE:

Significant learning for all students is provided each time class is held in Weld County School District 6. This educational opportunity is provided as a result of in-class participation and high-quality instruction. The benefits of this experience cannot be fully replaced. Consequently, regular and punctual attendance is important for success in school, and absences are detrimental to effective learning. Good attendance builds good work habits.

If your child is absent from school during the day, he/she may not attend after school activities for that evening, i.e., football practice, RESIST, choir performances, field trips, etc.

#### District Attendance Policy:

Students cannot learn at their highest levels if they are not in school. All absences will be treated as an unexcused absence, unless a note from a doctor is brought to school. As a result, the District 6 Board of Education has adopted a new student attendance policy (Policy JH Student Absences and Excuses).

#### EXCUSED ABSENCES:

Absences will only be excused with a doctor's note. Please remember to call the office to let the school know if your child is sick and/or unable to attend school.

#### UNEXCUSED ABSENCES:

Unexcused absences are absences which are not reported to the school by a parent or guardian within 48 hours, or not judged as excused by the school administration.

In the event that an Attendance Improvement Plan is needed, a school representative will call a meeting with the student and his/her parent or guardian. This will occur if the child has four absences in the first two months of school, or if a student reaches seven absences from school during the school year. Together we will create a plan to ensure students are in school learning at high levels.

As per Colorado Education Code 22-33-107 3 (I) “A student who has 4 unexcused absences in one month or 10 unexcused absences during the school year” is classified truant.

As stated above, the administration will schedule a meeting with families if a child has four unexcused absences from school in any month, or seven unexcused absences during the school



year. Together we will plan to ensure that students are in school learning at high levels. The administration may determine to put the student on an Attendance Improvement Plan. Students and their Parents may be referred to Truancy Court if attendance problems persist.

\*Anytime a student is picked up from school early (30 minutes or less), will count as an early release, and if a student is picked up with more than 30 minutes left in the school day, it will count as a half day absence.

If you know your child will be missing school for an extended period of time, please come to the office to complete a pre-arranged absence form. If approved, this form will ensure your child is excused for their absence.

#### TARDIES:

All students must be in their classroom before the bell rings at 8:10 A.M. Any student arriving after 8:10 A.M. is tardy and will be required to go to the office to receive a tardy slip. Any student dismissed before 3:20 P.M. will also receive an early release remark as learning continues until 3:20 P.M. Only students who are ill or have a written doctor's appointment note will be excused. (Students dismissed at or before noon will be marked absent for a half day.)

Absences and excessive tardiness WILL NEGATIVELY IMPACT a child's progress in school. Your child needs to be here on time every day so that he/she develops the many skills needed to become and/or remain a proficient student. As parents/guardians, you are key to helping your child arrive on time. We appreciate you helping us with this important aspect of school and life.

Tardy Policy: If a student is not seated in their classroom before the bell rings at 8:10 A.M., the student is considered "Tardy" and must report to the main office to get a pass to enter class.

Tardies will be addressed in this manner:

- 1st, 2nd, and 3rd tardies: Documented in Attendance Logs in the main office.
- 4th tardy: School personnel will contact parents of students that are habitually tardy. Habitual tardiness may result in the development of an attendance plan and/or other action as determined by school administration.

#### Perfect Attendance Award:

Students who have no absences (excused or unexcused) and no tardies are eligible to receive a perfect attendance award.



## Positive Behavior Intervention Support:

James Madison STEAM Academy is part of a State and District initiative called Positive Behavior and Intervention Support (PBIS). This effort teaches and reinforces positive behavior instead of just disciplining students for their misbehavior.

### Social-Emotional Curriculum:

In 2023-2024, Madison will continue to use our social emotional curriculum called Second Step. We will use this curriculum to help students examine how they are feeling, and what they are thinking, in order to make better decisions. This curriculum uses extensive brain research, which allows us to structure and sequence short lessons that meet the needs of all three levels of the brain: safety, emotions and motivation, and thinking. This curriculum will provide common language throughout our school, and help us support all of our students.

### Anti-Bullying Curriculum:

According to <https://www.stopbullying.gov/> bullying is defined as unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. District 6 further defines bullying as the use of coercion or intimidation to obtain control over another person or to cause physical, mental, or emotional harm to another person. Bullying can occur through written, verbal, or electronically transmitted expression (i.e. cyberbullying) or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of their academic performance or against whom federal and state laws prohibit discrimination upon the bases described in C.R.S. 22-32-109 (1)(II)(I).

Bully Prevention is taught with a curriculum within JMSA's Positive Behavior and Intervention Support System, or PBIS, and is taken very seriously. JMSA's staff members are committed to preventing bullying from occurring. It is important for students and families to know the difference between bullies and friends who get mad at one another over a disagreement. One way to put this into context is to look at differences between being rude, being mean, and acting of bullying:

- If one student were to trip and fall, and another student were to laugh at them, this could be considered rude or ill-mannered.
- Same situation, if a student were to trip and fall, and the student was laughing, but also telling other students what happened, this could be an example of being mean.
- Again, if a student trips and falls and another student on repeated occasions is laughing, getting others to laugh, and bringing it up over and over, this would be bullying.

Bullying by definition is a repeated act, one designed to take away the power of another, and oftentimes uses intimidation. Students will often report that they are being bullied. Should your child tell you this, please stop and listen. While there are instances of bullying that do occur (social media provides multiple examples of adults doing this to each other), sometimes what is

happening are examples of others being rude or mean. It is important that children have practice reflecting and analyzing what has happened so they can make choices that help them navigate through life. Bottom line, should you have any doubt about what happened, please contact your child's teacher so we are aware of what has happened. How safe your child feels at school is important to us. When in doubt, please communicate. If we are unaware of a problem, it is difficult to help.

Please refer to [BOE Policy JICDE](#) - Bullying Prevention and Education and/or contact the school if you have any questions.

One of the pieces we will work with your child on each and every year is understanding the difference between these three words: **rude**, **mean**, and **bullying**. It has become very easy for kids and adults to use the word "bully" especially when they are frustrated. We completely empathize with how frustrating certain behavior can be, and we want to make sure we are supporting all involved in this process. When your child comes to you, if they use the word "bully" please ask them to name the behavior. It is very normal to feel overwhelmed and use this word. What we want students and adults to do is name the specific behavior so we know what to look for, which helps all of us stop the undesired behavior. The conversations we have help all involved learn and grow.

## Discipline Process at James Madison STEAM Academy

All staff will teach and practice James Madison STEAM Academy expectations and procedures with all students. Our goal is to create a caring community where students feel valued, and one where they show and practice acts of kindness. All students need to participate in their community in order to create a sense of ownership and belonging. All staff will implement verbal and written recognition in the classroom. Staff will also narrate the positive - what they want to see - in order for students to hear the expectations.

Teachers will use Class DoJo in order to provide positive reinforcement as well as communication home about behaviors we are seeing at school.

### Teaching Expectations:

- When staff notice behaviors that are not helping all learn, they will address it the first time verbally. This could sound like, “Right now I am seeing you do \_\_\_\_\_. What I need to see you do is \_\_\_\_\_.”
- Should the same problem reappear, or another behavior that is disrupting the learning environment, the teacher will directly address it a second time. It could sound something like, “I am seeing \_\_\_\_\_, and I need you to do \_\_\_\_\_ so all may learn.”
- If there is a third instance of behavior that is interfering with the learning of all, your child’s teacher will invite them to fill out a reflection sheet. This is done for two reasons. The first and most important, in order for anyone to change, they have to look at their actions and how those actions contribute to the results they currently have. If your child can reflect on what is causing them difficulties, this can go a long way to helping them find a solution that works better for them. The second reason is for accountability. If we have the same problem over and over, if it is happening during the same time or day or subject, this is helpful in determining how to best help all learn and what changes can be made.
- Should there be a fourth instance of behavior that disrupts the learning environment, your child will be asked to come to the office. In the office your child will have a conversation with one of the administrators and together we will make a phone call home. We know you want the best for your child, during our conversation we will partner together to find a solution that supports your child and provides a calm, respectful learning environment for all.

## Items Not Allowed in School

Scholars come to school to learn. When they bring “toys” or electronic games, it interferes with learning. Scholars are only to bring to school items which are needed for learning. Scholars, who bring non-required items such as: electronic games, I-Pods, MP3 players, CD players, trading cards (e.g. sports cards and Pokemon cards), laser pointers, playground equipment and/or toys etc., may have these items confiscated. Parents will be called and will be given an opportunity to come to the school to pick up the item. If these items are brought to school and stolen, the school is not responsible.

As written on page 12, personal cell phone usage during school hours is not permitted by scholars. Phones must be kept in the scholars’ backpacks or locked up by their teacher in the classroom. Teachers may grant special permission for usage if deemed necessary; however, teachers may collect a phone if it is being used inappropriately during school hours. Parents will be required to pick-up the phone from the office. The school is not responsible for lost, stolen or damaged phones.

Possession of the following items is NEVER acceptable and WILL RESULT in consequences such as suspension and/or expulsion:

Alcohol	Fireworks	Pocket knives	Drugs
Lighters	Weapons (or replicas of weapons)	Tobacco in any form	
Vapes or e-cigarettes			

\*\*Any other items deemed dangerous by school administration.

## Recess and Playground Expectations

Please make time to talk to your children about what being safe at recess looks like for them. Keeping all safe is our first priority and with your help, we know all of us will be more successful.

1. Scholars will be escorted from their classrooms to outside recess.
2. Scholars are required to keep hands, feet and other objects to themselves, unless they are playing a game of tag; while playing tag, scholars must tag with butterfly fingers on shoulders or arms.
3. Scholars may not bring toys, balls or other property from home to play with during recess. Please help us by checking your child's backpack before they leave the house. Sports equipment - soccer balls, specifically - have been showing up a lot. Please remind your child to keep those at home.
4. There should be no food or drink on the playground, other than water.
5. There is no running on the blacktop.
6. Scholars may build snow persons, but may not throw or kick snow. Should scholars get wet feet or wet clothes from playing in the snow, they may not ask the office for clothes, nor are they allowed to call home for clothes or shoes. We want them to learn natural consequences.
7. Scholars may not play on big snow piles at any time - the risk of falling and injury is great.
8. If scholars are not following directions, we will treat this as an opportunity to re-teach expectations. We will do this with patience in order to build respectful relationships.
9. Scholars and adults will work together to play inventive games during this time. We can look at our situation and see either a problem or an opportunity. If we embrace the opportunity, we can grow and learn together.

## Expectations for Riding the Bus

Some students qualify to ride a bus to and from school. If you feel your child may be eligible to ride the bus, please call transportation at 970-348-6800.

### General Bus Riding Guidelines

1. Scholars are to be waiting at the designated bus stop when the bus arrives. It is suggested that scholars arrive at the bus stop 5 minutes before the designated time and wait no more than 15 minutes past the designated time if the bus is running late. It is also suggested that scholars not arrive at the bus stop more than 5 minutes early to avoid any mischievous behavior. Most district buses run multiple routes and are expected to maintain assigned schedules. Therefore, bus drivers are instructed not to wait for latecomers who fail to arrive at designated pick-up points at the scheduled time.
2. Scholars should wait in an orderly line, clear of traffic, off the street and on the curb (if present), and should refrain from running games or horseplay.
3. Misbehavior of scholars at bus stops may result in disciplinary action.
4. The majority of school buses are designed to transport three passengers per seat. The bus driver is authorized to assign seats.
5. School buses are designed to transport passengers only. Any item (such as a band instrument or backpack) that is carried on board the bus should be carried in that passenger's lap. No item that is hazardous (such as glass containers), disruptive (such as pets), blocks the center aisle, or takes up the room of another passenger may be transported in a school bus. If there is a difference of opinion regarding this provision, the Transportation Supervisor (or designee) shall make the determination.
6. Passengers will not be permitted to wear clothing or footwear that can damage upholstery or floor finishes.
7. Food, candy, gum, or beverages should not be consumed on the bus during regular route operations. Passengers who violate this provision may be subject to disciplinary action.
8. Bus drivers are responsible for maintaining discipline on buses. They need your support and cooperation to ensure the safety and welfare of all passengers.
9. Scholars shall leave and board the bus at their assigned stops at home or school. In accordance with District Six policy, any exceptions to this provision will require prior written approval from the appropriate principal or authorized designee.
10. Parents are responsible for instructing their children to board and depart the bus only at their assigned stop. Bus drivers will try to be cooperative and supportive; however, it must be recognized that bus drivers, particularly substitutes, cannot always know where each child is supposed to board or depart the bus.
11. The Transportation Department will make a reasonable effort to return items left on school buses to their rightful owners. Please note that District 6 cannot be responsible for lost items.

12. When requested by a school authority, all bus riders are required to properly identify themselves.
13. Examples of inappropriate behavior are as follows:
- a. Failure to follow instructions of driver or para-pro.
  - b. Failure to board or depart the bus in an orderly manner.
  - c. Failure to remain properly seated.
  - d. Unnecessary loud noises.
  - e. Hitting, teasing, or harassing other Scholars.
  - f. Throwing objects in, on, at, or from the bus.
  - g. Failure to provide proper identification.
  - h. Vandalism or destruction of property.
  - i. Profanity, vulgarity, or obscene gestures.
  - j. Use of tobacco in any form.
  - k. Spitting.
  - l. Abuse of lap belts.
  - m. Failure to remain quiet and still in the vicinity of railroad crossings.

## Lunchroom Information

**BREAKFAST:** Breakfast is universally free for all Madison Scholars and served in the classroom beginning at 7:35 am.

**LUNCH:** With the recent legislation passed for the State of Colorado, lunch is free to scholars at Madison. It is still critical for each family to complete their free and reduced lunch form to help our school and district ensure funding for positions that are a vital part of our success. All forms will be filled out online (D6 Website) and we thank you in advance for your help.

**ADULT MEAL PRICES:** Adult entrees can be purchased for **\$4.00/ea**. Adults can pay by cash, check or online.

**Wellness Policy:** Research shows that children perform better in school when they eat healthy and are physically active. To support academic achievement and healthy living, Weld County School District 6 offers exciting wellness opportunities for both Scholars and employees. With devotion to wellness programming for the entire district, healthy initiatives are changing behaviors for life. District 6 has strategies in place to improve eating habits, increase physical activity, and provide a healthier school atmosphere. For more information about the wellness program, visit [www.greeleyschools.org/wellness](http://www.greeleyschools.org/wellness)



## Student Use of Technology

Scholars Use of the Internet and Electronic Communications Board of Education Policy JS outlines the unauthorized and unacceptable uses of technology.

Scholars shall use district technology devices in a responsible, efficient, ethical, and legal manner.

Because technology and ways of using technology are constantly evolving, every unacceptable use of district technology devices cannot be specifically described in policy. Therefore, examples of unacceptable uses include, but are not limited to, the following:

- No scholar shall access, create, transmit, retransmit, or forward material or information that promotes violence or advocates destruction of property including, but not limited to, access to information concerning the manufacturing or purchasing of destructive devices or weapons.
- That is not related to district education objectives.
- That contains pornographic, obscene, or other sexually oriented materials, either as pictures or writings, that are intended to stimulate erotic feelings or appeal to prurient interests in nudity, sex, or excretion.
- That harasses, threatens, demeans, or promotes violence or hatred against another person or group of persons in violation of the district's nondiscrimination policies.
- For personal profit, financial gain, advertising, commercial transaction, or political purposes.
- That plagiarizes the work of another without express consent.
- That uses inappropriate or profane language likely to be offensive to others in the school community.
- That is knowingly false or could be construed as intending to purposely damage another person's reputation.
- Is in violation of any federal or state law or district policy, including but not limited to, copyrighted material and material protected by trade secret.
- That contains personal information about themselves or others, including information protected by confidentiality laws.
- Using another individual's Internet or electronic communications account without written permission from that individual.
- That impersonates another or transmits through an anonymous remailer proxy.
- That accesses fee services without specific permission from the site administrator.

To view this entire policy, please go to:

<http://www.boarddocs.com/co/wcsd6/Board.nsf/Public?open&id=policies>

## Student Email Accounts

Greeley-Evans School District 6 will provide a free email account for every student. Having an email account will allow scholars to email teachers questions and receive classroom updates. Depending on the teacher, scholars may also be able to turn in assignments using email.

All scholars will receive training on appropriate use of email before teachers provide them with their usernames and passwords. Training will include: dealing with potential bullying, handling email from unknown senders, general email etiquette, and informing scholars that email messages leave a permanent digital record. Parents are encouraged to use CommonSense Media resources to learn how to support their children as they navigate the online world. Resources can be accessed by visiting the following website: <http://www.common sense media.org> If you do NOT want your child to have a district provided email account, you may fill-out a “Student Electronic Mail (email) Opt-Out Form” in the office of any district school. Otherwise, your child will be assigned a school email account.

Acceptable use of email falls under the Board of Education policy governing student use of the Internet and electronic communications. Policy JS states that no student shall access, create, transmit, retransmit, or forward material or information:

1. That promotes violence or advocates destruction of property including, but not limited to, access to information concerning the manufacturing or purchasing of destructive devices or weapons.
2. That contains pornographic, obscene, or other sexually oriented materials, either as pictures or writings, which are intended to stimulate erotic feelings or appeal to prurient interests in nudity, sex, or excretion.
3. That harasses, threatens, demeans, or promotes violence or hatred against another person or group of persons in violation of the district’s nondiscrimination policies.
4. That uses inappropriate or profane language likely to be offensive to others in the school community.
5. That is knowingly false or could be construed as intending to purposely damage another person's reputation.
6. That contains personal information about themselves or others, including information protected by confidentiality laws.
7. Using another individual’s Internet or electronic communications account without written permission from that individual.
8. That impersonates another or transmits through an anonymous remailer proxy.

If you have questions, please contact your school administration.

# EXCLUSIONS FROM SCHOOL

Symptom	Exclusion Guidelines
Cough	Recommended for students experiencing severe, uncontrolled coughing or wheezing, or difficulty breathing.
Diarrhea	Recommended for students with other symptoms in addition to diarrhea such as: vomiting, abdominal pain, fever, the diarrhea cannot be contained in a toilet, there is blood or mucus in the stool. Student should be diarrhea free for 24 hours without medication before returning to school.
Fever (defined as a temperature >100.5 F orally)	Recommended if the student has symptoms in addition to the fever such as a rash, sore throat, vomiting, diarrhea, etc. Student should be fever free for 24 hours without medication before returning to school.
Mouth Sores	Recommended if student is drooling uncontrollably.
Rash	Recommended if student has symptoms in addition to the rash such as behavioral change, fever, joint pain, bruising not associated with injury, or if the rash is open and oozing.
Stomach Ache Abdominal Pain	Recommended if the pain is severe, if the pain appears after an injury, or if the student had symptoms in addition to the stomach ache such as vomiting, fever, diarrhea, etc.
Swollen Glands	Recommended if the student has symptoms in addition to the swollen glands such as difficulty breathing or swallowing, fever, etc.
Vomiting	Generally recommended if the student has vomited more than 2 times in 24 hours, if the vomit is green or bloody, if the student had a recent head injury, or if the student has symptoms in addition to the vomiting such as fever, diarrhea, stomach ache, etc. Student should be vomit free for 24 hours without medication before returning to school.
Earache	No exclusion necessary
Headache	No exclusion necessary. Contact nurse if headache is persistent, severe, is accompanied by other symptoms or if the student has a health care plan.
Lice	Exclusion is for children found with live head lice only. Data does not support school exclusion for nits (lice eggs).
Contagious Illness	Students on antibiotics for contagious illnesses, such as strep throat, tonsillitis, bronchitis, pinkeye or pneumonia, must stay home until antibiotic has been taken for 24 hours.  All skin lesions must be covered by a bandage or clothing during the school day. This may include impetigo, ring worm, scabies, and other fungal, bacterial or viral skin infections.

# **NEED IMMUNIZATIONS?**

**Contact your primary care provider.**

**Other resources include:**

Family Walk-In Clinic

Address: 2918 West 10th Street

Greeley, CO 80634

Phone: 970-584-2100

Sunrise Federally Qualified Health Center System

Adelante Clinic

Address: 1010 A Street

Greeley, CO 80631

Phone: 970-313-0400

Monfort Children's Clinic

Address: 100 North 11th Avenue

Greeley, CO 80631

Phone: 970-352-8898

Monfort Family Clinic

Address: 2930 11th Avenue

Evans, CO 80620

Phone: 970-353-9403

Kids Care Clinic at Centennial Elementary

Address: 1400 37th Street

Evans, CO 80620

Bond Children's Clinic at Salida del Sol Academy

Address: 111 East 26th Street

Greeley, CO 80631

Phone: 970-702-2675

**\*Weld County Department of Public Health & Environment**

Address: 1555 N. 17th Ave

Greeley, CO 80631

Phone: 970-304-6420

Website: **WELD COUNTY DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT**

## **IMMUNIZATION EDUCATION MODULE**

- **VACCINE INFORMATION FOR PARENTS AND GUARDIANS**

## **ADDITIONAL RESOURCES**

- **COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT - IMMUNIZATIONS**
- **IMMUNIZE FOR GOOD**